

SOLIHULL YOUNG NATIONAL TRUST

2103, Warwick Road,
Knowle,
SOLIHULL
West Midlands. B93 0EF

TEL: 05645 4489

Mr. J. Debney,
29, Boldmere Drive,
SUTTON COLDFIELD
West Midlands. B73 5ES

23rd, December 1987

Dear Mr. Debney,

Following our telephone conversation yesterday I would like to confirm the details concerning your forthcoming illustrated talk to S.Y.N.T, as follows:

DATE: Tuesday, 5th, January 1988

TIME: 7.30 for 8.00 P.M.

VENUE: Manor House, High Street, Solihull, West Midlands.
(Tel. No. 021 705 4569)

As arranged, I will provide an extension lead & adaptor with provision for four sockets. There are tables available for the video equipment. As a standby I will also ensure that a spare projector (for 35mm slides) is on hand in case of a failure. I believe we agreed that the title of the talk should be 'Hobs Moat and the Community Project'.

Meetings generally follow the same format, commencing at 7.45 P.M. with a short notices section, followed by the talk. A coffee break is taken at approx. 9.00 o'clock. It is left entirely to the Speaker as to how he arranges the evening's talk. It is informal and the details negotiable! The members are, however, expected to vacate the Manor House by 9.45 P.M.

As I explained on the telephone, the Young National Trust is a group set up for people between the ages of 16 and 30 with a common interest in preserving our heritage and providing volunteer support to the National Trust.

Perhaps you would be kind enough to drop me a line confirming:

- a) That your colleague's statement that the talk will be given free of charge is correct.
- b) Your acceptance of the above arrangements.

I enclose a stamped, addressed envelope for your convenience.

Thankyou for agreeing to give us your time. I look forward to hearing from you in due course.

Yours sincerely,
For SOLIHULL YOUNG NATIONAL TRUST

Helen F. Watts
HELEN F. WATTS (Miss)